

SPO CHECKLIST/QUESTIONS FOR REVIEW OF COMPREHENSIVE PLANS

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GENERAL OBSERVATIONS

Note any general observations or concerns about the plan that are not necessarily specific to any one issue area (i.e. use of non-committal words, such as "encourage"; good format/easy to read plan; etc.)

<u>POPULATION</u>	YES	NO
Required: Does the Population Section:		
a. profile the municipality's and region's populations in terms of those population and household characteristics most significant in describing the municipality's character and in influencing future demands for housing, land, and community facilities and services;		
b. identify and understand important changes in those characteristics and how they might reflect the characteristics of future populations;		
c. identify and understand how the municipality's population characteristics and changes in population relate to those for the region; and		
d. identify and understand the size and significant characteristics of the municipality's and region's populations ten years into the future.		
e. The analysis must include 10-year projections of local and regional growth in population and residential, commercial and industrial activity; the projected need for public facilities; and the vulnerability of and potential impacts on natural resources. (law, §4326)		
Suggested Inventory (does not necessarily equal an inconsistency if not met): Does the Population Section contain and analyze the following information:		
a. year-round population (municipality and region) - for the last two Census years, the most recent year for which information is available (est.), and the year 10 years after the anticipated adoption of plan (est.) <i>Note: The State Department of Human Services annually publishes current and future population estimates for all municipalities which can be used to profile the year-round population.</i>		
b. proportional make-up of population by age groups reflecting at least preschool, school, child-bearing, working, and retirement ages (municipality and region) - for the last two Census years, the most recent year for which information is available (est.), and the year 10		

<u>POPULATION</u>	YES	NO
years after the anticipated adoption of plan (est.) <i>Note: The State Department of Human Services annually publishes current and future age distribution estimates for all municipalities, which can be used to profile the population's make-up by age.</i>		
c. number of households (municipality and region) - for the last two Census years, the most recent year for which information is available (est.), and the year 10 years after the anticipated adoption of plan (est.)		
d. average household size and/or proportional make-up of households by size (municipality) - for the last two recent Census years, the most recent year for which information is available (est.), and the year 10 years after the anticipated adoption of plan (est.)		
e. median household income (municipality and region) - for the most recent year for which information is available		
f. proportional make-up of households by income (municipality)-for the most recent year for which information is available		
g. peak seasonal population, only if significant (municipality)-for the most recent year for which information is available (est.), and the year 10 years after the anticipated adoption of plan (est.)		
<u>Population:</u> Other comments?		

<u>POPULATION</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

<u>ECONOMY</u>	YES	NO
Required: Does the Economy Section:		
a. profile the municipality's and region's economies in terms of significant employment characteristics and commercial and industrial activity;		
b. identify and understand important changes in those characteristics and activity, and how they might reflect future economic conditions;		
c. identify and understand the municipality's dependence on the regional economy for employment and economic vitality; and		
d. identify those businesses and sectors of the municipal and regional economy most important to the municipality's employment and economic vitality, and describe the outlook for their growth or decline over the next 10 years.		
Suggested Inventory (does not necessarily equal an inconsistency if not met): Does the Economy Section contain and analyze the following information:		
a. size of labor force (municipality and region) - for the most recent		

<u>ECONOMY</u>	YES	NO
Census year and the most recent year for which. information is available (est.)		
b. unemployment rate (municipality and region) - far the most recent Census year and far the most recent year for which information is available		
c. proportional make-up of employed labor force by occupation type (municipality and region) - far the most recent Census year		
d. proportional make-up of employed labor force by industry (municipality and region) - for the most recent year for which information is available		
e. general description of major employers (municipality and region) and major employers gained and lost in the past 10 years		
f. value of taxable retail consumer sales (municipality and region) far the last 5 years for which information is available		
g. proportional make-up of value of taxable retail consumer sales by retail sector (municipality and region) - for the last 5 years for which information is available		
h. proportional make-up of value of taxable retail sales by time of year (municipality) - for the last 5 years far which information is available		
i. proportional make-up of municipality's employed labor force by location of employment (within or outside municipality) - far the most recent year for which information is available		
j. identification of communities where outside employment of municipal residents is principally located - for the most recent year for which information is available		
<u>Economy:</u> Other comments?		
Do the goals and policies clearly indicate the community's desire to either encourage or limit future commercial/industrial growth?	<i>Encourage:</i> what types of development ?	<i>Discourage:</i> what types of development ?
Does the future land use plan adequately describe the types of commercial/industrial uses allowed in growth and rural areas?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

<u>ECONOMY</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	

ECONOMY	
2.	

<u>HOUSING</u>	YES	NO
Required: Does the Housing Section:		
a. profile the municipality's and region's housing stocks in terms of their size and significant characteristics;		
b. describe the affordability of the municipality's housing stock for very low income, low income, and moderate income households;		
c. identify and understand important changes in those housing characteristics and how they might reflect the size and characteristics of future housing demands;		
d. identify and understand how the municipality's housing stock and housing stock changes relate to the region's housing stock and housing demand; and		
e. predict the size, characteristics, and affordability of new and rehabilitated housing needed to meet the housing demands of the projected future population, and whether the local housing market will meet the predicted housing needs.		
f. Do the Plan's strategies: encourage the siting and construction of affordable housing within the community, comply with State laws regarding the siting and design of mobile homes and mobile home parks, and seek to achieve that 10%, or whatever greater percentage the inventory and analysis identifies as necessary, of the new housing units constructed in the municipality in the 5 years after plan adoption will be affordable housing (see definition of affordable housing in Section 2);		
Suggested Inventory (does not necessarily equal an inconsistency if not met): Does the Housing Section contain and analyze the following information:		
a. number of year-round housing units (municipality and region) - for the last two Census years, the most recent year for which information is available (est.), and the year 10 years after the anticipated adoption of plan (est.)		
b. vacancy rates of year-round housing units (municipality) - for the most recent year for which information is available (est.)		
c. proportional make-up, of housing units by structure type [single-family, 2-family, multifamily, mobile home] (municipality) - for the last two Census years, the most recent year for which information is available (est.), and the year 10 years after the anticipated adoption of plan (est.)		
d. proportional make-up of occupied housing units by tenure (renter-occupied v. owner-occupied) (municipality) - for the last two Census years, the most recent year for which the information is available (est.), and the year 10 years after the anticipated adoption of plan (est.)		
e. proportional make-up of housing units by general physical condition (municipality) - for the most recent year for which the information is available (est.)		
f. proportional make-up of housing units by affordability to very low income, low income, and moderate income households (municipality and region) - far the most recent year for which information is available (est.)		
g. number of housing units with subsidized rents or prices, and location and size (number of housing units) of housing developments with subsidized rents or prices (municipality) - for the most recent year for which information is available (est.)		
h. number and general location of seasonal housing units, only if significant (municipality) - far the most recent year for which the information is		

<u>HOUSING</u>	YES	NO
available (est.)		
<u>Housing:</u> Other comments?		
How many units of affordable will be needed? (Does the plan at least break out percentages of people at moderate, low, and very low income levels? If yes, can you calculate the number of affordable units needed?)		
Does the plan indicate where mobile home parks are allowed?		
Is this decision consistent with designated growth and rural areas?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

<u>HOUSING</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

<u>TRANSPORTATION</u>	<u>YES</u>	<u>NO</u>
Required: Does the Transportation Section:		
a. identify and profile the municipality's roadway and transportation systems in terms of their extent, capacity, and use;		
b. assess the adequacy of those systems in handling current use demands;		
c. predict whether transportation improvements will be needed to adequately accommodate the use demands generated by projected increases in population and development within the municipality and region;		
d. describe the municipality's major public parking facilities and assess whether improvements will be needed to adequately accommodate the needs of the projected population and economy; and		
e. estimate the general costs of providing the needed transportation system and parking facility improvements.		
Suggested Inventory (does not necessarily equal an inconsistency if not met):		
Does the Transportation Section contain and analyze the following information:		
a. location and mileage of roadways by maintenance responsibility (State, local, private), classification (major arterial, collector road, local read), surfacing (paved v. unpaved), and physical condition (good, fair, poor) - for the most recent year for which the information is available		

<u>TRANSPORTATION</u>	<u>YES</u>	<u>NO</u>
b. level of service along major arterials (i.e., the relationship of average daily traffic volumes along major arterials to the arterial's traffic-handling capacity) - for the most recent year for which information is available (est.; where available from the Maine Department of Transportation)		
c. general description (service area, time of service, ridership) of public transit facilities and services		
d. location and capacity (number of spaces) of major public parking facilities		
e. general description (location, type) of network of sidewalks and other pedestrian ways		
f. location of airports and general description (usage volume and types, general condition) of airport facilities and service		
g. location of rail lines (existing and abandoned) and railway stations, and general description (usage volumes and types, general condition) of rail facilities and service		
h. location of public ferry terminals and general description (routes, service frequency, usage volumes, general condition) of ferry facilities and service		
<u>Transportation:</u> Other comments?		
Are there any major transportation issues facing the community (i.e. major state road expansions, high accident rates, roads in terrible condition, etc.)?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

<u>TRANSPORTATION</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

<u>PUBLIC FACILITIES / FISCAL CAPACITY</u>	<u>YES</u>	<u>NO</u>
Required: Does the Public Facilities / Fiscal Capacity Section:		
a. identify and profile the municipality's public facility and service systems in terms of their extent, capacity, and use;		
b. assess the adequacy of those systems in handling current use demands;		
c. predict whether public facility or service system additions and improvements will be needed to adequately accommodate the use demands of the projected population; and		
d. estimate the general costs of providing the needed public facility and service system additions and improvements.		
e. Do the Plan's strategies: ensure the provision of the public services needed to accommodate development projected to occur within designated growth areas?		
Suggested Inventory (does not necessarily equal an inconsistency if not met):		

<u>PUBLIC FACILITIES / FISCAL CAPACITY</u>	YES	NO
Does the Public Facilities / Fiscal Capacity Section contain and analyze the following information:		
a. Water supply - source, geographical service area, volume of water consumption, and capacity of public water supply system - for the most recent year for which information is available		
b. Water supply - location, physical condition, and expected life of major public water supply, storage, treatment, and distribution facilities for the most recent year information is available		
c. Sewerage - geographical service area, volume of sewage, and capacity of public sewerage system - far the most recent year information is available		
d. Sewerage - location, physical condition, and expected life of major public sewage collection, treatment, disposal, and discharge facilities - for the most recent year information is available		
e. Solid waste - geographical service area, volume of waste, and capacity of public solid waste disposal system - for the most recent year information is available (est.)		
f. Solid waste - location, physical condition, and expected life of major public solid waste transfer, disposal, and recycling facilities - for the most recent year for Which information is available		
g. Stormwater management - geographical service area and volume of water of stormwater management facilities - for the most recent year information is available		
h. Stormwater management - location, physical condition, and expected life of major facilities for stormwater collection, storage, and discharge for the most recent year information is available		
i. Stormwater management - location of identified combined sewer overflows - for the most recent year information is available		
j. Public safety - location and physical condition of fire, police, emergency, and rescue facilities, and general description of fire, police, and rescue services and staffing - for the most recent year for which information is available		
k. Education - primary/secondary school system enrollment - for the most recent year information is available and the year 10 years after the anticipated adoption of plan (est.)		
l. Education - location, capacity, and general physical condition of primary and secondary schools - for the most recent year information is available		
m. Health care - location of major health care facilities (hospitals, clinics) serving the municipality, and general description of health care services - far the most recent year information is available in cultural facilities		
n. Cultural facilities - location, volume of usage, and general condition of public libraries, museums, art centers, and other major cultural facilities - for the most recent year information is available		
o. Municipal facilities and services (other than those included above) - location and physical condition of municipal administrative and public works facilities, and general description of municipal administrative and public works services and staffing - for the most recent year information is available		
<u>Public Facilities / Fiscal Capacity:</u> Other comments?		
Does the CInP include all of the capital improvement needs identified in various sections of the Plan?		
Is the CInP complete/adequate? Does it set priorities, indicate a time frame and who is responsible, and identify available funding sources?		

<u>PUBLIC FACILITIES / FISCAL CAPACITY</u>	YES	NO
Does the CInP make sense in the context of community growth projections and the future land use plan?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

<u>PUBLIC FACILITIES / FISCAL CAPACITY</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

<u>RECREATION</u>	YES	NO
Required: Does the Recreation Section:		
a. identify and profile the municipality's major public recreation areas and facilities, major private open space areas and facilities used for public recreation, and public access points to surface waters, in terms of their characteristics and use;		
b. assess the adequacy of those recreation areas and facilities, and public access points, in handling current use demands;		
c. predict whether additional recreation areas, recreation facility improvements, or public access points will be needed to adequately accommodate the use demands of the projected population;		
d. predict whether the availability of major private open space areas for public recreation use will be threatened by the impacts of growth and development; and		
e. estimate the general costs of providing the needed recreation area and facility additions and improvements.		
f. Do the Plan's strategies: encourage the availability of and access to traditional outdoor recreation opportunities, encourage the creation of greenbelts, public parks, trails, and conservation easements, and encourage the protection of undeveloped shoreland valued as access to surface waters?		
Suggested Inventory (does not necessarily equal an inconsistency if not met): Does the Recreation Section contain and analyze the following information:		
a. location, use, capacity, condition, and size of major public trails and other major public open space areas, and general description of their major uses and facilities - for the most recent year information is available		
b. location, use, capacity, and condition of major public recreation facilities (indoor and outdoor), and general description of community recreational opportunities they provide - for the most recent year information is available		
c. location of public access points to surface waters, and general description of their major facilities, capacity, and level of use for the-most recent year information is available		

<u>RECREATION</u>	YES	NO
d. location of important private open space areas used for public recreation, and general description of their principal uses, level of use, and terms of use (easements, use agreements, open access policies) - for the most recent year information is available		
<u>Recreation:</u> Other comments?		
Does the Plan contain an analysis of current or future needs (i.e. a la SCORP or the Community Parks & Rec. assessment form)?		
Does the Plan predict whether expected growth will impact major open space areas?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

<u>RECREATION</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

<u>MARINE RESOURCES</u>	YES	NO
Required: Does the Marine Resources Section:		
a. identify and profile the municipality's marine resource areas, harbors, and water-dependent uses in their accessibility, use, and importance to the municipality's and region's economy;		
b. assess the adequacy of existing harbor basins, facilities, and public access points to) handle current use demands;		
c. predict whether harbor improvements will be needed to adequately accommodate the use demands of the projected population;		
d. predict whether the viability or productivity of marine resource areas, or the viability of commercial fishing and other important water-dependent uses will be threatened by the impacts of growth and development;		
e. assess the effectiveness of existing measures to protect and preserve marine resource areas and important water-dependent uses; and		
f. estimate the general costs of providing the needed harbor improvements.		
g. Do the Plan's strategies: ensure the preservation of access to coastal waters, including access to related parking facilities, that is needed for commercial fishing, mooring, and docking activities, and discourage new development that is incompatible with uses related to the marine resources industry?		
Suggested Inventory (does not necessarily equal an inconsistency if not met):		
Does the Marine Resources Section contain and analyze the following information:		
a. location of major shellfishing areas, worming areas, fisheries, and other		

<u>MARINE RESOURCES</u>	YES	NO
marine resource areas, and general description of their size, water quality, accessibility, users, and level of production - for the most recent year information is available		
b. location, size, and depth of harbor basins and channels - for the most recent year information is available		
c. location and type of major harbor facilities (wharves, docks, piers, mooring areas, etc.), and general description of their principal uses, capacity, and physical condition - for the most recent year information is available		
d. location of public access points and parking facilities associated with marine resource use, and general description of their principal uses - for the most recent year information is available		
e. location and type of facilities directly associated with other water-dependent uses important to the local economy, and general description of their size and physical condition - for the most recent year information is available		
Marine Resources: Other comments?		
Does the Plan contain a map showing important marine resources?		
Does the Plan indicate the importance of marine resources to the local economy (in the inventory and/or in a policy statement)?		
Are coastal policies ____ explicitly addressed; ____ covered as part of Water Resources or Critical Natural Resources sections; ____ not addressed		
Does the Plan adequately assess the effectiveness of existing measures to protect marine resource areas and water dependent uses?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

<u>MARINE RESOURCES</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

<u>WATER RESOURCES</u> (lakes, rivers, streams, estuarine/coastal, watersheds, aquifers)	YES	NO
Required: Does the Water Resources Section:		
a. identify and profile the municipality's significant water resources in terms of their characteristics, uses, quantity, and quality;		
b. predict whether the quantity or quality of significant water resources will be threatened by the impacts of future growth and development; and		
c. assess the effectiveness of existing measures to protect and preserve significant water resources.		
d. Do the Plan's strategies: protect, maintain, and, Where warranted, improve		

<u>WATER RESOURCES</u> (lakes, rivers, streams, estuarine/coastal, watersheds, aquifers)	YES	NO
the quality of water bodies in accordance with the requirements of Maine's Water Classification Program (38 MRSA §464 to §470)?		
Suggested Inventory (does not necessarily equal an inconsistency if not met): Does the Water Resources Section contain and analyze the following information:		
a. location, area, water quality, State classification, DEP Water Quality Category and phosphorus coefficient, and principal uses of lakes - for the most recent year information is available		
b. location, water quality, State classification, and principal uses of rivers, streams, and estuarine and coastal waters - for the most recent year information is available		
c. boundary and area of the watersheds of lakes and rivers		
d. location and estimated yield of identified sand and gravel aquifers - for the most recent year information is available		
e. location and type of identified point source discharges into rivers and the watersheds of lakes and rivers - far the most recent year information is available		
f. general description of identified and potential sources of non-point discharges into rivers and the watersheds of lakes and rivers - for the most recent year information is available preservation of the quantity and quality of significant water resources		
<u>Water Resources:</u> Other comments?		
Does Plan include map of surface waters/watersheds?		
Does Plan include map of aquifers?		
Are threats to surface water resources ___specific to community, ___generalized, or ___not discussed?		
Are threats to groundwater ___specific to community, ___generalized, or ___not discussed?		
Do sand and gravel aquifers coincide with proposed growth areas?		
Are existing shoreland zoning districts described or mapped?		
Does the Plan adequately assess effectiveness of existing measures to protect water resources?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

<u>WATER RESOURCES</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

CRITICAL NATURAL RESOURCES (wetlands, wildlife, fisheries habitat, plants, sand dunes, scenic)	YES	NO
Required: Does the Critical Natural Resources Section:		
a. identify and profile the municipality's critical natural resources (such as wetlands, wildlife and fisheries habitats, significant plant habitats, coastal islands, sand dunes, shorelands, Heritage Coastal Areas, scenic areas and vistas, and unique natural areas) in terms of their extent, characteristics, and significance;		
b. predict whether the existence, -physical integrity, or quality of critical natural resources will be threatened by the impacts of future growth and development; and		
c. assess the effectiveness of existing measures to protect and preserve critical natural resources.		
d. Do the Plan's strategies: ensure that its land use policies and ordinances are consistent with applicable State law regarding critical natural resources?		
Suggested Inventory (does not necessarily equal an inconsistency if not met): Does the Critical Natural Resources Section contain and analyze the following information:		
a. general boundaries, size, and importance of identified wetlands, significant wildlife habitats, significant fisheries habitats, significant plant communities, and significant coastal sand dune systems - for the most recent year information is available		
b. boundary, size, importance, and type of Heritage Coastal Areas - for the most recent year information is available		
c. general location, importance, and type of identified unique natural areas - for the most recent year information is available		
d. location and importance of significant scenic areas and scenic views		
e. general description of identified and potential threats to the existence, physical integrity, or quality of the identified critical natural resources		
f. description of existing measures providing protection and preservation of the identified critical natural resources		
Critical Natural Resources: Other comments?		
Are threats to critical natural resources ____specific to community, ____generalized, or ____not discussed?		
Does the Plan adequately assess effectiveness of existing measures to protect critical natural resources?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

CRITICAL NATURAL RESOURCES	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	

CRITICAL NATURAL RESOURCES	
2.	

AGRICULTURAL AND FORESTRY RESOURCES	YES	NO
Required: Does the Agricultural and Forestry Resources Section:		
a. identify and profile the municipality's commercial farmlands and forest lands in terms of their extent, characteristics, and importance to the municipality's and region's economy and rural character;		
b. predict whether the viability of important commercial farmlands and forest lands will be threatened by the impacts of future growth and development; and		
c. assess the effectiveness of existing measures to protect and preserve important commercial farmlands and forest lands.		
d. Do the Plan's strategies: ensure the protection of valued agricultural and forest resources from development that is incompatible with uses related to the agricultural and forestry industries?		
Suggested Inventory (does not necessarily equal an inconsistency if not met): Does the Agricultural and Forestry Resources Section contain and analyze the following information:		
a. general description of the location, size range, and principal products of commercial farmlands and forest lands, and their importance to municipal and regional economies.		
b. general description of the location and type of agriculture-dependent and forestry-dependent land uses and facilities		
c. number of farms and acres of farmland participating in the State Farm and Open Space Law taxation program - for the most recent year for which information is available		
d. number of parcels and acres of forest land participating in the State Tree Growth Tax Law program - for the most recent year for which information is available		
e. general description of already identified and potential threats to the existence, physical integrity, or quality of those farmlands and forest lands identified as important		
f. description of existing measures providing protection and preservation of important farmlands and forest lands		
Agricultural and Forestry Resources: Other comments?		
Does the plan indicate the importance (in inventory or in a policy statement) of agriculture to the local economy?		
Does the plan indicate the importance (in inventory or in a policy statement) of forestry to the local economy?		
Are threats to agricultural/forestry resources ____specific to community, ____generalized, or ____not discussed?		
Does the Plan adequately assess effectiveness of existing measures to protect agricultural and forestry resources?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

AGRICULTURAL AND FORESTRY RESOURCES	
Objections	Explanation

AGRICULTURAL AND FORESTRY RESOURCES	
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

HISTORICAL AND ARCHEOLOGICAL RESOURCES	YES	NO
Required: Does the Historical and Archeological Resources Section:		
a. outline the municipality's history;		
b. identify and profile the municipality's significant historic and archeological resources in terms of their type and significance;		
c. predict whether the existence or physical integrity of those historic and archeological resources will be threatened by the impacts of future growth and development; and		
d. assess the effectiveness of existing measures to protect and preserve significant historic and archeological resources.		
e. Do the Plan's strategies: ensure the recognition and preservation of valued historic and archeological resources?		
Suggested Inventory (does not necessarily equal an inconsistency if not met): Does the Historical and Archeological Resources Section contain and analyze the following information:		
a. brief description of historic settlement patterns and events contributing to the history, development, and character of the municipality and its surroundings		
b. location and type of already identified historic and archeological resources, and general description of their character, significance, and condition - for the most recent year for which information is available		
c. general description of already identified and potential threats to the existence, physical integrity, or quality of the identified historic and archeological resources		
d. description of existing measures providing protection and preservation of the identified historic and archeological resources		
Historical and Archeological Resources: Other comments?		
Are threats to historic/archaeological resources ____ specific to community, ____ generalized, ____ not discussed?		
Does the Plan adequately assess effectiveness of existing measures to protect historic/archaeological resources?		
Are the goals supported by the inventory and analyses?		
Are the implementation strategies adequate to achieve goals?		

HISTORICAL AND ARCHEOLOGICAL RESOURCES	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>

HISTORICAL AND ARCHEOLOGICAL RESOURCES	
1.	
2.	

<u>REGIONAL COORDINATION</u>	YES	NO
Required: Does the plan:		
a. either in its policies section or in a separate "regional coordination program" (as referred to in 30-A MRSA §4326, sub-§4), identify those policies directly pertaining to resources and facilities the municipality shares with other municipalities;		
b. identify how such policies are likely to affect the other municipalities' management of the shared resources and facilities.		
e. Do the Plan's strategies: provide. for the coordinated management of the resources and facilities it shares with other municipalities?		
Are the plan's policies pertaining to shared resources and facilities consistent with those of the sharing municipalities?		
Does the plan include policies that specify what approaches the municipality will take to coordinate its management of shared resources and facilities with that of the sharing municipalities. Any such coordination policies must be consistent with any corresponding coordination policies of the sharing municipalities.		
Regional Coordination: Other comments?		

<u>REGIONAL COORDINATION</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

<u>LAND USE PLAN</u>	YES	NO
Required: Does the land use chapter:		
a. identify and understand the uses of land throughout the municipality in terms of the amounts and location of land generally devoted to various land use classifications;		
b. identify and understand changes in the municipality's land use patterns and how they might reflect future land use patterns; and		
c. identify land areas suitable and unsuitable for the growth and development predicted for the next ten years.		
Required: Does the land use plan:		
a. divide the municipality into basic geographical areas for the purpose of applying the plan's various policies and implementation strategies;		
b. include one or more plans or maps that designate and show general land use classifications;		
c. include a narrative that states the rationale for the designations of land use classifications and generally describes the character of development intended to be included within each classification;		
d. estimate the amount of land area needed to accommodate the predicted		

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future growth and development in housing, commercial and industrial development, transportation systems, public facility and service systems, recreation areas and facilities, and harbor facilities and water-dependent uses, and must assess whether the municipality has enough land area suitable for development or redevelopment to accommodate the predicted land area needs;		
e. include a "growth area" classification or a combination of land use classifications that constitutes a "growth area" that is consistent with the provisions of the rule;		
f. include a "rural area" classification - or a combination of land use classifications that constitutes a "rural area" - that is consistent with the provisions of the rule;		
g. establish land use policies and ordinances discouraging development within designated rural areas that is incompatible with the preservation of agricultural uses, forest uses, significant water resources, and critical natural resources;		
<u>Land Use:</u> Other comments?		

<u>LAND USE PLAN</u>	
<u>Objections</u>	<u>Explanation</u>
1.	
2.	
<u>Suggestions</u>	<u>Explanation</u>
1.	
2.	

A. Community Characteristics

1. What is location of town in relation to major population/ employment centers?
2. What major road corridors run through the town?
3. Describe existing development pattern (e.g. two village areas surrounded by rural areas or no discernible village areas and suburban-type development throughout town).
4. Public water and/or sewer?

B. Growth Characteristics

1. Is the Town a fast growth or slow growth town?
2. How many additional housing units projected by the end of the planning period?
3. Has most of the community's recent growth been located in the proposed growth area, rural area or evenly spread distributed throughout the town?

C. Existing Growth Management Measures

1. Traditional Zoning (Dimensional and use)

- a. Does it have districts that delineate growth and rural areas?
- b. What are minimum lot sizes for growth and rural districts?
- c. What are minimum road frontages for growth and rural areas?
- d. What are permitted uses for growth and rural areas?
- e. What other differential dimensional/use standards exist for growth and rural areas?

D. Other Existing Measures

- a. What measures encourage clustering and/or open space preservation?
- b. What measures discourage strip development?
- c. What other standards/procedures encourage growth in growth areas?
- d. What other standards/procedures discourage growth in rural areas?
- e. Does the town have site plan review provisions?
- f. Does the town have any non-zoning measures intended to manage growth?

E. Proposed Growth Management Measures

1. Traditional Zoning

- a. Do the Plan's strategies develop a zoning ordinance that reflects the land use classifications, including growth and rural areas, designated on the land use plan?
- b. Do the Plan's strategies establish regulatory standards and timely permitting procedures to manage development projected to occur within designated growth areas?
- c. Do the Plan's strategies prevent inappropriate development in those natural hazard areas within designated growth areas?
- d. Do the Plan's strategies establish land use policies and ordinances discouraging development within designated rural areas that is incompatible with the preservation of agricultural uses, forest uses, significant water resources, and critical natural resources?
- e. Are size and location of growth and rural areas reasonable?
- f. What are proposed minimum lot sizes for growth and rural districts?
- g. What are proposed minimum road frontages for growth and rural areas?
- h. What are proposed permitted uses for growth and rural areas?
- i. What other different dimensional/use standards are proposed for growth and rural areas?

2. Other Measures

- a. What measures are proposed to promote clustering? (Mandatory, incentives, submission of cluster and grid plan.)

- b. What measures are proposed to discourage strip development?
- c. What types of performance standards are proposed?
- d. What other zoning strategies are proposed to encourage growth in growth areas?
- e. What other zoning strategies are proposed to discourage growth in rural areas?
- f. Is the town proposing or expanding site plan review provisions?
- g. What non-zoning strategies are proposed to manage growth?

OTHER IMPLEMENTATION STRATEGY CRITERIA

- The plan must include a timetable that sets forth the dates by which, or time periods during which, the municipality will carry out each of the implementation strategies. The plan must also identify the entity responsible for carrying out each strategy.
- The implementation strategies must be consistent with the State's shoreland zoning law and other State planning, land use, and environmental laws.
- The implementation strategies must be realistically feasible, given the municipality's fiscal and administrative capacities. The plan must indicate how the carrying out of the implementation strategies will be dependent on actions or events outside the control or influence of the municipality.
- The implementation strategies must incorporate a "capital investment plan" (as referred to in 30-A MRSA §4326, sub-§3, Paragraph B). The capital investment plan must establish a framework for programming and financing those new or expanded public service facilities that are needed to accommodate projected growth and development and that constitute major capital improvements for which the municipality has fiscal responsibility . It must set forth general funding priorities among the needed municipal capital improvements. It must also identify potential funding sources and financing
- The plan must, either in its implementation strategies or in a separate "regional coordination program" (as referred to in 30-A MRSA §4326, sub-§4), specify actions the municipality will take to carry out those policies regarding the coordinated management of resources and facilities the municipality shares with other municipalities.